



Valet Tagging Service

Valet Tagging is a service offered for Sellers who don't have the time to tag their own items for the sale, but still want to take advantage of all the great benefits of consigning. Interested Sellers will register to sell with itty bitty first, and then make an appointment with their Valet Tagger to drop off their items and discuss pricing. The Tagger will then price and tag all the items and bring them to the Sale on the Seller's behalf.

- The Seller will register on *itty bitty's* website, pay the \$15 registration fee, and be assigned a regular consignor number, that will be emailed to them. They use this number for any items they want to sell and bring on their own.
- The Seller will then be assigned a Valet Tagging Consignor number. Only the Valet Tagger will enter items in the system under this number. The Seller earns 40% of the sale price for all items sold under the Valet Consignor Account.
- There is a \$15 supply fee, must be paid up front to the Valet Tagger before or at the time of drop off.
- All items tagged with the Valet Tagging Service *must* be marked discount for the sales half-price day.
- Talk with your Valet Tagger about larger items they are willing to accept, like strollers, swings, etc.
- Seller may choose whether to pick up unsold items or donate them at the end of the Sale. If you are not planning to pick-up unsold items, you must tell your tagger to mark them to be donated.
- The Seller will receive pre-sale shopping passes to shop the sale before the public. One shopping pass will be for the Consignor Pre-sale and 5 shopping passes for friends to shop the Guest Pre-Sale. The Seller will also be invited to shop the Half-Price Sale!

HOW TO PREPARE

Please inspect all items to make sure they are clean and meet all the guidelines outlined by *itty bitty boutique* (*check website*). **Please wash all clothing and fold neatly then place in boxes in SIZE & GENDER ORDER.** If you would like clothing sold in outfits or sets, please group them together. Your items should be in a box or tote (no garbage bags). Your boxes/containers will not be returned to you. **(REQUIRED)**

Wipe off & clean all toys and non-clothing items. Make sure games and toys have ALL pieces. Add working batteries to any item that takes batteries. \$1 fee per battery that needs replaced by the tagger. **(REQUIRED)**

If there are any specialty items in your inventory that you would like to price differently, tell your tagger.

If the Tagger discovers items in your inventory that do not meet the standards of the Sale, these items will be donated without further notice to the seller. The Valet Tagging Service is intended for **high-quality, sellable items.**

This is a very limited service and is subject to availability. The deadline to register is 3 WEEKS prior to the sale. The Valet Tagging Service will close and not accept any more Sellers once they are full.

DELIVER ONLY YOUR BEST, PROPERLY PREPARED ITEMS FOR TAGGING! Sellers whose items continually require additional care and work, or have excessive donated items, will become ineligible for future Valet Tagging Service. The extra time it takes to tag improperly prepared items, or handle items outside our accepted items list & guidelines is disrespectful to taggers and unfair to sellers unable to receive a valet tagging spot.

Not all items dropped off for tagging will be tagged. Your tagger will only tag the highest-quality, desirable brands/sizes/items. If you give your tagger more than 20 broken items or dirty/stained clothing items, you will be charged a \$25 handling fee, which will be taken out of your seller earnings.



Valet Tagging Service Agreement

Does the consignor wish to DONATE ALL following the sale? <input type="checkbox"/> YES <input type="checkbox"/> NO

I, _____, would like to utilize the Valet Tagging Service for the September 2022 *itty bitty boutique* Kids' Consignment Sale. By my initials below, I agree that:

___ I have read the Consignor Agreement in its entirety and all my items meet the guidelines. I understand that the Tagger may remove items that do not meet these guidelines for any reason. Items not meeting these requirements will be donated without additional notice to the seller.

___ I understand that *itty bitty* and/or the Valet Tagger is not responsible for missing, lost, unclaimed or stolen items.

___ I will pay a \$15 supply fee in to the Valet Tagger by cash (exact change) or PayPal. I will provide this payment prior to or at the time of my drop-off appointment.

___ Pricing is at the sole discretion of the Tagger and is not negotiable. If there are items that I would like to price myself, I have marked these items and will notify my Tagger.

___ I understand ALL my items will be included in the 50% off Discount Day on Sunday.

___ I understand I will earn a 40% commission on my sales. *itty bitty boutique* will deposit consignor earnings into my PayPal account within 10 days after the close of the sale. If I do not have a PayPal account, a paper check will be issued, minus a \$2 processing fee within 45 days of sale close.

___ I understand that any unsold items must be picked up by me between the hours of 5:00pm-6:00pm on Sunday. If not picked up by 6:00pm, the items become the property of the Sale and will be donated immediately. If I am not picking up leftover items I will mark the DONATE ALL box above.

___ My items have been recently laundered and are without tears, stains, smells, holes, yellowing and/or extreme fading or wear, and are folded nicely. My toys and gear have been wiped down and cleaned. All electronic toys have batteries and are in working condition. All pieces/parts of games/toys are accounted for and are placed together. If batteries need replaced by the tagger, charge of \$1 per battery will be deducted from consignor earnings.

___ My clothing items have been sorted by size/gender & placed in sets if they are to be sold together. Matching sets are counted as 1 item. (For example: Dress is folded over matching bloomers or shirt is folded over matching pants.)

___ I understand that I will be assigned a Valet Tagging consignor number. Anything tagged with this number will result in valet tagging consignment payouts as outlined above. I will use my regular consignor number if I choose to tag and bring items on my own

___ I understand that *IF* I sign up for any Crew Member shifts, I will earn the following, but that 50% is the maximum amount I can earn.:

- 1 Shift: 45% of sales, 1 Shift Crew Member Pre-sale Shopping Time
- 2 Shifts: 45% of sales, 2 Shifts Crew Member Pre-sale Shopping Time, \$15 registration fee returned
- 3 Shifts: 50% of sales, 3 Shifts Crew Member Pre-Sale Shopping Time, \$15 registration fee returned

By signing this agreement, the consignor agrees to be legally bound by all the terms and conditions as they relate to his/her consigned items and the tagging thereof. If this form is not signed, but consignor, nevertheless, places his/her items in the care of *itty bitty's* Valet Tagger, such act will have the same effect as if consignor had signed this agreement.

Consignor Name _____ Date _____

Consignor email _____

Consignor Signature _____